



# WEEKLY BULLETIN | Friday 04 March

## The Week Ahead

<b>Weekly Menu</b>	Please <a href="#">CLICK HERE</a> to see our current Menu
<b>Extra-Curricular Clubs</b>	Please <a href="#">CLICK HERE</a> to see our current programme
<b>Sports Clubs and Fixtures</b>	Please <a href="#">CLICK HERE</a> to see our current programme
<b>Vacancies</b>	Please <a href="#">CLICK HERE</a> to see a list of our current Vacancies

## Key Dates

<b>Monday 7th March</b>	High 5 Netball Tournament (3pm onwards)
<b>Tuesday 8th March</b>	Learn with the Lords: Question time for International Women's Day (11am - 12.40pm) International Women's Day twilight march (after school)
<b>Thursday 10th March</b>	GCSE Drama trip to Norwich Theatre Royal Year 7 History Author Visit (1.30pm) Year 10 Language Pathways Oral Exams (all day)
<b>Monday 14th March</b>	Year 9 - HPV Vaccinations BTEC Animal Care trip to Hamerton Zoo Park (10.30am - 3pm)



## Year 11 GCSEs Revision Timetable



This revision timetable has been shared with all Year 11 pupils via Teams and has been designed for pupils to use if it is helpful for them. It runs from now until the end of the exams in June.

To use it, they can follow these easy steps:

1. Select subject options from the drop-down functions at the top of the revision timetable tab
2. Delete out any tabs for subjects they don't study (leave the Options Subjects List tab otherwise all the formatting won't work)
3. Use the built-in formatting to put a subject in each box of the revision timetable (this may take 10 minutes) and look at the tally along the top to try and ensure an even spread across the subjects
4. Stop selecting a subject after the final exam for that subject and focus on the exams remaining.

When pupils come to revise, they can look at the session lists for the particular subject and focus on the targeted topic and rotate through these i.e. when revising Geography, the first session would be looking at plate theory.

There is a tab which shows the different after-school sessions available on different days of the week. These can be factored in as part of planned revision time.

For more information please see our website: [Exams - Cambourne Village College \(cambournevc.org\)](http://Exams - Cambourne Village College (cambournevc.org))

## Year 11 Science Mock Exams

Year 11 students will be having a second set of mocks over the course of the next two weeks. The dates of the exams are below. Exams will take place during lesson time, with Triple Science exams taking 70 minutes and Combined Science exams taking 55 minutes. If your child is entitled to additional access arrangements, these will be provided.



**Wednesday 9th March** – periods 3&4 – Science (Physics)

**Tuesday 15th March** – periods 1&2 – Science (Chemistry)

**Wednesday 16th March** – periods 3&4 – Science (Biology)

Teachers have previously shared revision resources with students – please do encourage them to revise!

## Duolingo Competition winners!

**Well done and many thanks to all the many pupils, parents and staff who took part in the Cambourne VC Spring Duolingo competition.**

The winners in **Years 7, 8 9 and 10** have received their awards in assembly.

Congratulations to Lorraine Lye, our **winning parent** who receives an Amazon voucher, and to runners-up Kiersten King and Clare Jenkins.



# Ukraine Refugee Appeal

We will arrange for donations of much-needed items to be transported to camps where they are needed. Items can be brought into school and **deposited in collection boxes on the Blue upstairs landing, Monday to Friday next week.**



## Items needed are:

- Bars of soap
- Flannels
- Wash sponges
- Roll-on deodorant
- Hand gel
- Toothpaste
- Toothbrushes
- Antiseptic wipes
- Nappies
- Baby formula
- Cereal bars
- Biscuits
- Dried fruit
- Small cartons of juice/squash
- Instant noodles/pasta
- Cuppa soup



## International Women's Day 2022 #BreaktheBias

### Please join us to celebrate International Women's Day, 8<sup>th</sup> March 2022

Students and staff from Cambourne are marching a 2km route in central Cambridge on the evening of Tuesday 8<sup>th</sup> March.

Students who have ordered T-Shirts may wear these throughout the day on Tuesday, as well as on the march. These are now available to be paid for on Parent Pay.

We will meet at the Round Church in Cambridge (Round Church Vestry, Bridge St, Cambridge CB2 1UB) at 17:45pm for a 18:00 start, and will finish in the same location by 19:30. There is no need to sign up in advance; full details can be read in the letter circulated on SchoolPost.

# National Careers Week 7th - 12th March

## APPRENTICESHIP JOBS & CAREERS FAIRS

**NCW**  
National Careers Week

Wednesday 9th March, Cambridge Campus  
Thursday 10th March, Huntingdon Campus  
**Register Now**

Working in partnership to increase opportunities for all with funding from the Greater Cambridgeshire Partnership



**National Careers Week (NCW)** promotes careers and careers guidance across the UK. This year's event is taking place 7th-12th March 2022. National Careers Week is a fantastic celebration of all things careers guidance, which aims to support young people leaving education and moving on to employment.

How can you and your child get involved in National Careers Week?

- Read the **NCW Careers e-magazine** available on the [careers page of the school website](#) which includes articles from NatWest Early Careers, NHS Careers and The Government's Civil Service
- Sign up for the National Careers Week [Virtual Careers Fair](#) which is taking place all week.
- Visit [BBC Bitesize @ National Careers Week](#) BBC Bitesize will be taking part in NCW's **virtual careers fair** all week and there will be a **Bitesize Careers takeover** on **Thursday 10th March**, with a dedicated suite of content, from jobs inspiration and skills for work, to CVs, cover letters and interviews, check out this [taster film](#) for an idea of what you can expect. There will also be content from people working at the BBC about what their roles involve and how they got a foot in the door in the media industry. Keep an eye on the [Bitesize Careers page](#) and the [National Careers Week website](#) for more information.
- Have a go at this [career quiz](#) which is a quick and fun way to start exploring sectors and careers that appeal to who you are and what you like. It aims to get you thinking about your preferences and motivations
- Tune in to [NCWTV](#) which features a variety of films and videos providing insight into a range of careers and industries.
- Try some of the career focused activities on these links: ['Career'](#), ['Dice'](#) & ['Treasure Hunt'](#)
- Watch this [Cambridge Regional College presentation](#)
- Attend the [Cambridge Regional College Apprenticeship Jobs & Careers Fairs](#), taking place on 9<sup>th</sup> & 10<sup>th</sup> March.
- Meet companies looking for new recruits and apprentices. These Fairs will bring local employers together allowing job seekers and young people the opportunity to speak to them about full-time vacancies, apprenticeship positions and any work experience they may have available.
  - \*Cambridge, 9th March, 4pm-6:30pm
  - \*Huntingdon, 10th March, 4pm-6.30pm

Alongside the exhibiting employers, CRC student support services will be there to help with any travel, bursary or careers guidance that may be required to make decisions about the future.

Book your tickets at [www.camre.ac.uk/ncw2022](http://www.camre.ac.uk/ncw2022)

- Request an in-school Career Guidance Meeting for your child by emailing [Ms Larbey-Douglas](#) (recommended year 9+ students)



## Virtual Careers - Insights: Your guide to Green Jobs



This event will be held between 5.30pm and 7.00pm on Wednesday, March 16<sup>th</sup> 2022.

This event has been designed to showcase the huge range of careers within the Green Sector in the region, and to celebrate and raise awareness of [Global Recycling Day](#) on 18<sup>th</sup> March. Our volunteers will be able to give you a real understanding about the environmental challenges that we face, and the solutions they are coming up with to tackle them. The volunteers, from a range of different industries, will give an excellent insight into their work and pathways. Here is a list of just some of the companies represented:

- Colorifix
- Mole Architects
- Oxwash
- Johnson Matthey
- Online Eco-gifting

And more!

This virtual event is open to all students from Years 8 and above, as well as their parents / carers, and has been designed to allow students to:

- Interact and connect with some of the region's leading green sector employers
- Learn about pathways available to a career in the green sector, including apprenticeships and graduate opportunities

Find out about different jobs and opportunities

More information is below and to register a place, please click on the following link:

<https://bit.ly/FtFInsights7>

It is important that parents/students visit the registration page and click 'join event'. You will be asked to register with Hopin, which is free. If you have any questions in the meantime, please contact [Peter Buncombe](#).

## **Insights: Your Guide to Green Jobs**

**16th March, 5:30pm - 7:00pm**

**What are green jobs? How do I find a job in the green economy?  
What sorts of things should I study to work in a green industry?  
Join Form the Future and professionals working in green jobs to  
find out more about this growing industry.**

- **Meet green employers like Oxwash, Colorifix, Mole Architects, Johnson Matthey & Eco-Gifting**
- **Learn about what green jobs are and how to pursue them**
- **Get your questions answered**

**This free event is for students in Year 8 and above, their parents and guardians.**

**Register at: <https://bit.ly/FtFInsights7>**



# Barons' Sporting Bursary



The Barons' Sporting Bursary is awarded to any student who would like to play more sport but cannot afford the membership or associated costs.



Bursaries can be awarded from  
£20-£200



Is there a new sports club you would like to join?

Do you need to pay expensive transport costs to get to a club or event?

Is there a coaching or referees course you would like to go on?



If the answer is YES to any of the above questions, then please complete the online application form.

Scan the QR code above



## Barons' Sporting Bursary

We have been incredibly lucky to work alongside Barons BMW in Cambourne to create the Barons' Sporting Bursary. This bursary is awarded to any student who would like to join a community sports club or to participate in a sporting festival or event but cannot afford the membership or associated costs.

Its aim is to ensure that every student at CamVC can participate in sport, dance and physical activity regardless of costs and is primarily aimed at students of families who cannot afford to pay for these opportunities. Some examples of how the bursary can be used are:

- Paying for a year's membership to a Sports Club, e.g. Cambourne Netball Club
- Paying for transport costs to get into Cambridge to participate in a club
- Paying for additional equipment e.g. a new hockey stick
- Paying for the entry costs of an event like the Cambridge Schools Cross Country
- Paying to attend a sports coaching or refereeing course such as a FA young officials course

If your son/daughter would like to apply for the bursary then please encourage them to fill out the form [HERE](#) with as much information as possible about themselves and the sporting opportunity.

## Top up Swimming Lessons—Year 7s



Cambridgeshire County Council are looking to fund all year 7 students who are non-swimmers. Specifically, they are looking to organise and pay for swimming lessons and where required, help organise transport to these lessons to ensure that all year 7 students can swim before the summer holidays.

If you have a child in Year 7, please can you complete the survey [HERE](#) regarding your son / daughter's ability to swim (it will only take 3 minutes). This will help us gather the information regarding how we can support all our Year 7 students in being water confident.



We are also looking into funding for other year groups. Please complete the survey [HERE](#) if you have a child in Year 8-10 who is not water confident and you would be interested in them building this skill.

# LOST PROPERTY

If your child has **lost an item of uniform**, please ask them to check with their **Year team office** in the first instance, or please **email [thecollege@cambournevc.org](mailto:thecollege@cambournevc.org)** so that we can arrange for your child to check our unnamed items.

There are also a large number of smaller personal items that have been in lost property all year. The pictures below show a sample of these. These (and many more) can be claimed from Reception.



## SecondHandUniform

We currently have a large number of good quality second hand uniforms available for purchase at a discounted rate. Please complete the form: [Second-Hand Uniform Request](#) and enter what uniform needs your child has.

With Reception being open until **9pm each week night during term time**, there is an opportunity to organise a Covid safely-distanced visit to the school to 'see before you buy' at hours to suit you.

Please email our evening receptionist **Liz Staines** to organise a time slot: [El-Staines@cambournevc.org](mailto:El-Staines@cambournevc.org)

# HISTORIC | *all*

## Community Conference

COMING SPRING 2022



follow @Historic\_All  
for updates



CAMBOURNE  
VILLAGE COLLEGE

### Introducing our first FREE HISTORY COMMUNITY CONFERENCE 29th-30th April 2022

Register your interest here <https://forms.office.com/r/D8EAEKKSui>

Last academic year we hosted public lectures in the early evenings at school, which had been very well attended. More recently, these lectures have moved online via Microsoft Teams, and have had over 200 people – pupils, staff, members of the community as well as pupils and teachers from other schools – attending and contributing to discussions. We have so far hosted lectures with academics from the universities of Cambridge, Nottingham, Durham, Oxford, Southampton, and numerous others. You can view recordings of some of these lectures via our school website: <https://www.cambournevc.org/news-and-events/historic-all>

We have kept these events free of charge to reinforce our belief that education should be for all. The aim of these lectures is multifaceted: they expose our students and the wider community to academics and scholarly debate, and they are also intended for teachers to continue to build subject knowledge as a form of Continued Professional Development.

We have been overwhelmed with the positive response we have had from these lectures, and now are looking towards a face-to-face event to showcase the joy in learning about History! We plan to host a free 'Community Conference' 29th-30th April 2022 for our students, staff, local schools, and the wider community. We aim to have a programme that encompasses:

#### Friday 29th April

- 2pm-3pm: Dr James Crossland (Liverpool John Moores University): "The First War on Terror": Bomb-Throwers, Spies and Panic in the Victorian Age
- 3.30pm-4.30pm: Professor Malcolm Gaskill: Witches on the Frontier: A Seventeenth-Century American Tragedy

#### Saturday 30th April

- 11.30am- 12.30pm: Family lecture TBC
- 1pm-2pm: Chris Thatcher (Oxford Archaeology): Cambourne's Archaeology
- 2.30pm-3.30pm: Professor Carenza Lewis (University of Lincoln)





Join us for our first  
*free* community  
conference!

The lectures are  
**open to all** and will  
be hosted at CamVC  
and streamed via  
Microsoft Teams.

Community  
Conference

29<sup>th</sup>-30<sup>th</sup> April  
2022

## FREE COMMUNITY CONFERENCE

**Friday 29<sup>th</sup> April**

2pm-3pm: Dr James Crossland (Liverpool John Moores University): *The First War on Terror": Bomb-Throwers, Spies and Panic in the Victorian Age*

3.30pm-4.30pm: Professor Malcolm Gaskill: *Witches on the Frontier: A Seventeenth-Century American Tragedy*

**Saturday 30<sup>th</sup> April**

11.30am-12.30pm: Family lecture: Details TBC

1pm-2pm: Chris Thatcher (Oxford Archaeology): *Cambourne's Archaeology*

2.30pm-3.30pm: Professor Carenza Lewis (University of Lincoln): *Digging pandemics - how to find the Black Death in a garden near you*

Find out more  
information & register  
your interest [here](#):



SCAN ME

Follow us on Twitter @Historic\_All for updates.

For more information contact:

Jess Angell

[jangell@cambournevc.org](mailto:jangell@cambournevc.org)



# MUSIC

Music activities are up and running again this term, and we are really keen for pupils from all years groups to join our clubs.

## Lunchtime Clubs

**Tuesday lunchtime: Junior Choir**

**Wednesday lunchtime: Beginners Ukulele Club**

To help them to take part in a 30-minute rehearsal, if pupils are regularly attending Junior Choir or Beginners Ukulele then they are given permission to leave their period 4 lesson a few minutes early to get to the front of the lunch queue.

## The following clubs still run after school:

Concert Band: Years 7 – 11 (Monday 3 – 4pm)

Jazz Band: Years 9 – 11 (Tuesday 3 – 4pm)

Senior Choir: Years 9 – 11 (Friday 3 – 4pm)

## Instrumental Lessons

If your child would like some additional one-to-one music lessons (on a range of instruments, or as a singer) then please consider signing them up for instrumental lessons. They can start at any time.

Further information, and a new online sign-up form can be found on the school website: [Instrument lessons - Cambourne Village College \(cambournevc.org\)](http://instrumentlessons-cambournevc.org)

If you would like your child to have instrumental lessons, and they receive the pupil premium, we are able to contribute significantly towards the cost of these lessons. Please contact [gpage@cambournevc.org](mailto:gpage@cambournevc.org) for further details.

# Physical Education

## Glow in the dark sports

What sports are we doing?

- Dodgeball
- Benchball
- Tchoukball
- Badminton



**What? It's Popular and easy to learn sports with one major difference: it's in the dark!**

**When? After Half term 3-4pm on Mondays**

**Where? Performance Hall**

**For who? It's for Year Seven and Eight so bring your friends!**



### **A quick reminder to all parents, carers and students of the health and safety rules in PE lessons.**

Students should not be wearing earrings or any jewellery in their PE lessons. The covering of earrings with tape is not a sufficient safety measure; students should be fully removing all earrings in order to participate in their practical PE lessons.

Additionally, long nails, acrylics and nail extensions also pose a significant health and safety issue during PE. Please ensure all long nails or acrylics are cut short or removed for the start of term.

These rules are to keep everyone safe and we thank you for your support with ensuring students can abide by them.

### **PE Fixtures**

There are a large number of fixtures that take place across the year and many pupils are selected for these based on their participation in clubs.

Parents should note that pupils will be selected and informed about fixtures prior to the event and given the timings of these and details about the location and what to wear. This information is displayed on the board outside the PE office for all pupils to see.

It is expected that it is pupils' responsibility to pass on this information to parents.

We therefore do not get written consent for every fixture each week.

If any parent does not agree with their child being selected and taken on fixtures in this way, please contact the school to make alternative arrangements.

### **Parents (and visitors) attending sports fixtures**

If any parent would like to come along to one of our PE fixtures and watch, they are more than welcome to do so **after 4pm**. If any parent arrives before 4pm, they will be politely asked to wait off site until 4pm. Parents should also note that there are no toilets available.

## PE Department Extra-curricular Clubs – February 2022

### MONDAY 3-4pm

Year 7 Football – Astro

Year 9/10 Football – Astro

Glow in the dark club – Performance Hall

Netball – Hard Courts

Boys' Basketball – Sports Hall

Boys' Rugby – Fields

### TUESDAY 3-4pm

Year 8 Football – Astro

Table tennis – Performance Hall

Girls' Basketball – Sports Hall

Volleyball – Gym

Girls' Rugby – Fields

Dance – Drama Studio

### WEDNESDAY 3-4pm

## **FIXTURES**

GCSE Catch Up – meet at PE office

### THURSDAY 3-4pm

Team games – Sports Hall (SL)

Football Leadership Academy – 3:15-5:15pm – Speak to Mr Young

### FRIDAY 3-4pm

Badminton – Sports Hall & Gym

Girls' Football – Astro

BTEC Catch Up – IT04

**Boys changing** – meet at the back doors to the **orange** changing rooms

**Girls changing** – meet at the back doors to the **green** changing rooms

## Calling all CamVC Golfers!

If your children are interested in playing in the Cambridgeshire County Schools Boys and Girls Golf Championship on **Wednesday 18<sup>th</sup> March** please ask them to sign up outside the PE Office and speak to Mr. Hills for more information.

An entry fee of £18 includes 18 holes at Cambridge Country Club (Bourn), a meal and prizes.

Entry and parental consent forms can be collected from Mr. Hills: **Entry closes Wednesday 23<sup>rd</sup> February**. Any questions please speak to [Mr. Hills](#).

CAMBRIDGESHIRE SCHOOLS' GOLF ASSOCIATION  
(Affiliated to the English Schools' Golf Association)

# THE CAMBRIDGESHIRE SCHOOLS' BOYS AND GIRLS GOLF CHAMPIONSHIPS



TO BE HELD AT CAMBRIDGE COUNTRY CLUB, BOURN  
WEDNESDAY 16<sup>TH</sup> MARCH 2022

(ELIGIBILITY: UNDER 19 YEARS AT MIDNIGHT ON THE 31<sup>ST</sup> AUGUST AT THE BEGINNING OF THE ACADEMIC YEAR IN WHICH THE CHAMPIONSHIP IS TO BE PLAYED AND IN FULL TIME EDUCATION IN THE COUNTY OF CAMBRIDGESHIRE OR HUNTINGDONSHIRE)

ENTRY FEE of £18.00 including a meal

**ENTRIES WILL BE ACCEPTED FROM GOLFERS WHO ATTEND SCHOOL, FULL TIME, IN CAMBRIDGESHIRE**

Handicap limit: Boys: 28 – Girls: 36

COMPETITIONS ARE FOR THE FOLLOWING:

**U18 & U16 BOYS' CHAMPION & NETT CHAMPION**

**U18 & U16 GIRLS' CHAMPION & NETT CHAMPION**

**SCHOOL TEAM CHAMPIONS (Scratch and Handicap)**

**Winners will then be selected and invited to the following events:**

Friday 3 <sup>rd</sup> June MIDLAND SCHOOLS' CHAMPIONSHIPS Arscott Golf Club, Shropshire	Wednesday 6 <sup>th</sup> July ENGLISH SCHOOLS' TEAM CHAMPIONSHIP Woodhall Spa Golf Club, Lincolnshire
Monday 27 <sup>th</sup> June ENGLISH SCHOOLS' NATIONAL CHAMPIONSHIPS Gog Magog Golf Club, Cambridgeshire	Monday 18 <sup>th</sup> July ENGLISH SCHOOLS' U16 NATIONAL CHAMPIONSHIPS Chesterfield Golf Club, Derbyshire

Applications will be accepted from your PE Dept at your school or from individuals.

For an application form email [samantha.meeds@astreacottenham.org](mailto:samantha.meeds@astreacottenham.org) or download one at the

English Schools Golf Association website at

[www.englishschoolsgolf.org/county\\_associations](http://www.englishschoolsgolf.org/county_associations)

Post your application together with your payment to:

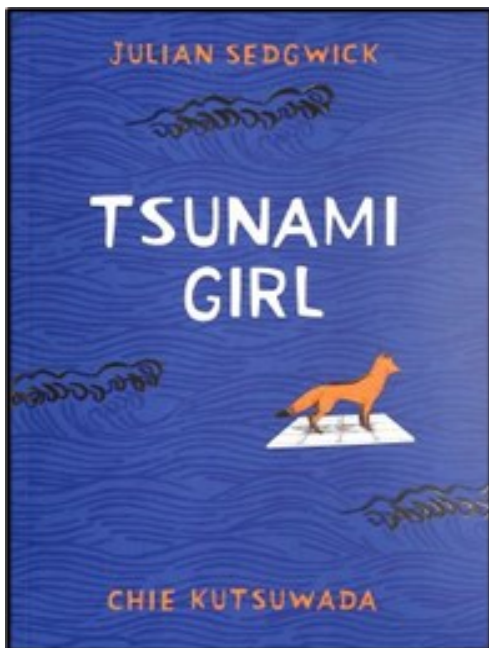
Samantha Meeds, 1 Valerian Close, Eaton Ford PE19 7GT

(☎ 01480 384955 Mobile: 07906645887)



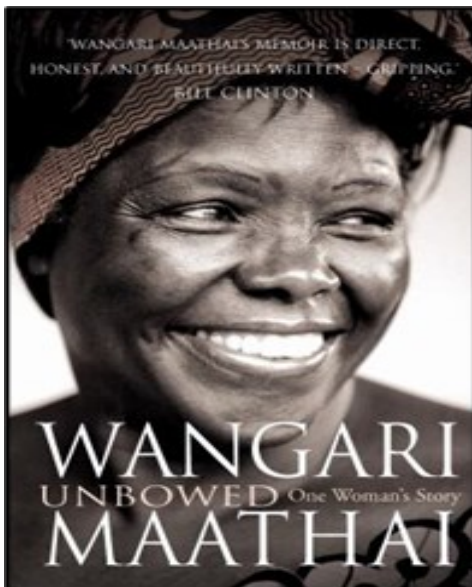
**IT IS ESSENTIAL YOUR ENTRY IS RECEIVED BY THE DUE DATE OF  
WEDNESDAY 23<sup>RD</sup> FEBRUARY 2022**

# BOOK RECOMMENDATIONS



## *Tsunami Girl* by Julian Sedgwick

Fifteen-year-old Yuki is struggling at school with her confidence, and goes to Japan to stay with her grandfather, a well-known manga artist and to whom she is very close. But during her visit, the East Coast Earthquake and Tsunami occur, and her beloved Grandpa is lost. Yuki and her friend Taka must make sense of the terrible situation and come to terms with the loss of their life as they knew it - and see that through renewal and with resilience, they can emerge from this tragedy with optimism for the future. Interwoven with Japanese folk tales, modern-day ghost stories, and the creation of her very own vibrant manga hero, Yuki finds the courage to overcome extraordinary odds, and take her first steps into the world that lies beyond catastrophe. *(Available from the School Library)*



## *Unbowed: a memoir* by Wangari Maathai

Born in a rural Kenyan village in 1940, Wangari Maathai was already an iconoclast as a child, determined to get an education even though most African girls then were uneducated. In her remarkable and inspiring autobiography, she tells of her studies with Catholic missionaries, earning bachelors and master's degrees in the United States, and becoming the first woman both to earn a PhD and to head a university department in Kenya. Hers is an extraordinary story, spanning different worlds and changing times, and revealing what the courage, determination, tenacity and humour of one good woman can achieve; how as small a thing as planting a seedling and watering it can make all the difference in the world. *(Available from the School Library)*

# ARTICLES

Students have access to a Teams channel of articles that school staff have chosen as being particularly interesting.

If your child is looking for something to read, there is a continually-updated selection – they'll fit nicely into the reading time each day, and offer something current to learn more about.

Find it here: [Recommended Articles](#)

# ATTENDANCE MATTERS

6 days or less  
absence per year  
**97% or above**  
**VERY GOOD**  
**THIS IS YOUR**  
**TARGET**

Between  
7 and 19 days  
absence per year  
**90% - 96%**  
**BELOW**  
**EXPECTATIONS**

More  
than 19 days  
absence per year  
**Under 90%**  
**POOR**  
**ATTENDANCE**

## Lateness

The school starts with a form registration at 8.40 am. Pupils are expected to be in their form room by 8.35 am. Any pupil who arrives after this time is registered as late and minutes late will be recorded.

Pupils can access the school Library from 8am in the morning and their social areas from 8:15am. The school gates are closed at 8:40am and any pupil arriving after this time should sign in at Reception and a 'Late' mark will usually be given unless there are exceptionally circumstances, which we are made aware of prior to their arrival.

A pupil who arrives after 9.00am will be marked as an unauthorised absent for the morning session unless they have a genuine reason for lateness i.e. medical appointment. If a child arrives late to school due to a medical appointment, a copy of the appointment card should be supplied to the school, prior to, or on their arrival. In this case the absence will be recorded as an authorised absence.

It is the duty of parents to ensure that children attend school regularly and punctually. This encourages habits of good timekeeping and lessens any possible classroom disruption.

Where pupils are continually arriving after registers close at 9am, their attendance will be monitored and may result in a Penalty Notice being issued.

Please contact your [child's year team](#) if you have any concerns or if there are circumstances the school needs to be aware of that are having an influence on your child attending school punctually.

## Medical Appointments

If your child is going to be absent from school due to a prearranged medical appointment, we ideally need notification of this 2 school days in advance. Please email

[thecollege@cambournevc.org](mailto:thecollege@cambournevc.org) with the date and time of the appointment and if

possible, a copy of the appointment letter/card.

All pupils leaving early for appointments need to be collected by a parent to sign them out through our main Reception.

## Planned Absence Request

For any planned absence which is not a medical appointment, please complete a [planned absence request form](#). If possible, please submit this form two weeks before the absence.



## Safeguarding

At Cambourne Village College we work hard to make sure that we build up positive relationships with the pupils in our care and we hope that we can support families in safeguarding your children.

### What is safeguarding?

- Protecting children
- Preventing harm to a child

This includes a variety of different aspects. We are here to help your child make good choices but also support them if they make a mistake.

We work with individual students, their families and external agencies.

### What do we do at CamVC to safeguard your child?

- **Staff are vigilant** – staff are very good at noticing small changes and listening to the concerns of those in our care. Tutors are well placed in this process, however all staff play an active role in this.
- **Designated Team** – we have a specific team of people working each day to address concerns raised by staff, pupils, parents and external agencies. This team works to make sure concerns are addressed and the appropriate support is advised
- **Pupil Voice** - we encourage pupils to speak to us or raise their concerns via the 'Report a Concern' button on their iPad

### How can we help you?

If you have any concerns about your child or you would like any support, please contact us via [cam-safeguarding@cambournevc.org](mailto:cam-safeguarding@cambournevc.org)



# Online Safety Tips

## KEEPING YOUR CHILD SAFE ONLINE

Please see below some links to helpful ideas and materials around keeping children safe online:

<https://www.net-aware.org.uk/>

<https://www.thinkuknow.co.uk/>

<https://oursaferschools.co.uk/home-learning-hub/>



**Staying Safe**



**Combined  
Minds**

## COMBINED MINDS APP

Combined Minds is an app for parents and carers developed for teenage mental health charity Stem4 by Clinical Psychologists. The app aims to help families and friends support young people with their mental health.

Combined Minds use a 'strength based approach' which focuses on the positive attributes of the person and builds on resourcefulness and resilience. The app helps families to find ways to provide the right environment to help individuals they support affect their own change.

The app includes providing further information on certain needs such as anxiety and digital addiction as well as offering ways of accessing further help and useful suggestions of 'things you can do in the moment' to help support the young person.

More information can be found through the Combined Minds website at <https://combinedminds.co.uk/>

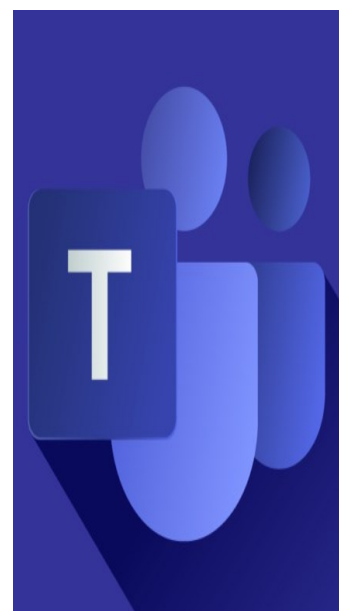
## TEAMS | ONENOTE

Microsoft Teams, Teams assignments, and OneNote are becoming increasingly more central to the way we are providing and receiving work. Below are some resources to help you support your children with these services.

Click here for a guide to handing in Teams Assignments:

[https://catrustorg.sharepoint.com/:b:/s/CambourneVCPublic/Eckeb-WkJX1NoaAciPBjAScBG\\_cU4zuSmd0A0WEUDyO-Fw?e=OgjANx](https://catrustorg.sharepoint.com/:b:/s/CambourneVCPublic/Eckeb-WkJX1NoaAciPBjAScBG_cU4zuSmd0A0WEUDyO-Fw?e=OgjANx)

[Click here](#) for a YouTube playlist with short tutorial videos (if you prefer, your child can access the same videos through their school account [here](#))





## Students IT Support

If your child needs a password reset, for example to their email, Show My Homework or any of the platforms we use at the College, or if they have any issues with their iPads, please email [cam-support@cambournevc.org](mailto:cam-support@cambournevc.org).

We will aim to respond to any enquiry within 24 hours.

## Communication with the School

How can I contact my child's Year Team?



Please email [cam-year7@cambournevc.org](mailto:cam-year7@cambournevc.org) | PSA Louise Ramsey

Please email [cam-year8@cambournevc.org](mailto:cam-year8@cambournevc.org) | PSA Louise Boyd

Please email [cam-year9@cambournevc.org](mailto:cam-year9@cambournevc.org) | PSA Mel Stanford

Please email [cam-year10@cambournevc.org](mailto:cam-year10@cambournevc.org) | PSA Kayleigh Blane

Please email [cam-year11@cambournevc.org](mailto:cam-year11@cambournevc.org) | PSA Sam Tomlinson

We will aim to respond to any enquiry within 48 hours.

There are a variety of ways in which we will contact you, including by telephone, by letter, by email, in our newsletters and via our website. There are several ways in which you can contact us, and these include:



By email to [thecollege@cambournevc.org](mailto:thecollege@cambournevc.org)



By calling Reception for all general enquiries on 01954 284 000



By writing to Cambourne Village College, Sheepfold Lane, Cambourne CB23 6FR



Via the 'contact us' page of our school website [www.cambournevc.org](http://www.cambournevc.org)

We aim to respond to any enquiry within 48 hours.